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## COMMUNITY PARTICIPATION PROGRAM

### Submission Template

Please use this template as a guide to developing your submission for funding from the Community Participation Program. The level of detail should be appropriate to your organization's proposed activities, and to the level of funding allocated for your organization.

You may provide this submission electronically to [ncr@minneapolismn.gov](mailto:ncr@minneapolismn.gov). Please include a copy of your bylaws.

#### CONTACT INFORMATION:

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|---------------------|----------------------------------------------------------------------------------|
| Organization Name:  | Bottineau Neighborhood Association                                               |
| Address:            | 2205 California Street NE #107<br>Minneapolis, MN 55418                          |
| Website url:        | <a href="http://www.bottineauneighborhood.org">www.bottineauneighborhood.org</a> |
| Organization email: | <a href="http://www.bottineauneighborhood.org">www.bottineauneighborhood.org</a> |
| Federal EIN:        | 41-1796000                                                                       |
| Board Contact:      | Name:Kris Zeigler<br>Name:Mariam Slayhi                                          |
| Staff Contact:      | none                                                                             |

Who should be the primary contact for this submission? \_Mariam Slayhi\_\_\_\_\_

Date of Board review and approval: \_\_June 12,2012\_\_\_\_\_

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## FUNDING ACTIVITIES.

Use the following questions as a guide for your submission. For questions 1-8, please limit each response to no more than 3 paragraphs.

1. **Eligibility.** If your organization has not previously been funded through the Community Participation Program, please provide evidence of the organization's eligibility, as identified in Section II.A of the Guidelines.

BNA received 2011 CPP funding and is eligible for continue work with the neighborhood and stakeholders.

2. **Community participation efforts.** Describe proposed outreach activity in the neighborhood, and methods to involve residents and other stakeholders in one or more of the three key program purposes. How will you engage residents and other stakeholders of their neighborhood in developing a Neighborhood Priority Plan?

BNA holds monthly open Board meetings in the office and quarterly neighborhood meetings. We are working on electronic outreach with a *Bottineau news letter and posts*. We send out postcards with important dates and upcoming events. We have made many attempts to reach out to the Somali community, by door knocking and sending out postcards. We are seeking new resources to communicate and understand the needs in the community.

2. **Building organizational capacity.** How will you work to: (1) provide opportunities for the direct involvement of members, (2) build your membership and volunteer base, (3) encourage and develop new leadership, and (4) expand the organization's capacity through self-assessment and other activities?

After losing our long-time staff person, the BNA organization in the process of regrouping at this time. We have two buildings that hold over 150 apartments; in which the vast majority of the tenants are Somali immigrants. We are in need to provide written information in Somali and schedule small groups meetings with aid of interpreter to support this community. Our second large populations are renters. We will continue and encourage and support of 'self-organization' and supporting individual block clubs events and leadership development.

3. **Building neighborhood relationships.** Describe your outreach, networking, and inclusivity efforts to: (1) build a sense of a whole neighborhood among residents, (2) build bridges among neighbors and diverse communities within the neighborhood, (3) work with other neighborhoods and organizations on issues of common interest, (4) build partnerships with private and public entities, and (5) benefit the neighborhood as a whole.

We plan on taking advantage of the service of NCR to help with outreach to the Somali population in the neighborhood. We would like to provide funding ( find and organization to help with youth outreach actives in support with the park board) and utilize Bottineau park as meeting place with activities to bridge and welcome all ages and culture diversity. BNA will continue to partnership with MPRB and sponsor/host a cleanup for Minneapolis Earth Day Watershed Cleanup. We have not been able to sponsor the Earth Day 5K due to the Plymouth bridge closure. We will revisit the Green Gala event showcasing local recycled clothing and products. We have sponsored/hosted BNA neighborhood clean up with plant give away in the spring and in the fall a neighborhood gathering at the community garden for potluck. We are sponsors for the Mulberry Junction Garden to unite the

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neighborhood in urban gardens. BNA will also expand our partnership with Bottineau Park to support Halloween pumpkin carving.

4. **Involvement of under-engaged stakeholders.** Organizations should discuss which stakeholder groups are typically un-engaged or under-engaged in their work, and how they will work to involve those groups. Organizations should also discuss how the NCR Department can help with this work.

We have two buildings that hold over 150 apartments; in which the vast majority of the tenants are Somali immigrants. We are in need to provide written information in Somali and schedule small groups meetings with aid of interpreter to support this community. Our second large populations are renters.

5. **Housing Activities.** Neighborhood organizations should discuss their work on housing and housing related activities. Organizations should estimate the percentage of time to be spent on these issues.

BNA has funding for home security upgrades to be utilized. For all properties in Bottineau neighborhood, both residential and commercial may participate. We will offer \$50 rebates. Approximately 20% of our time will be spent on housing.

6. **Unused funds.** Organizations should discuss how they plan to use unused funds from the previous cycle for community engagement or implementation of neighborhood priorities.

BNA has unused funds at this time with NRP funding to support a safety rebate program for the neighborhood. We will continue with our operational costs and community outreach in our programs outlined as above.

7. **Budgets.** Submissions should include a budget showing how Community Participation Program funds will support the organization's community participation work and an amount set-aside for implementation of Neighborhood Priority Plans. An annual budget for the organization should also be provided.

**SAMPLE BUDGET**

|                         |           |
|-------------------------|-----------|
| Staff Expenses          | \$0.00    |
| Employee Benefits       | \$0.00    |
| Professional Services   | \$10,000  |
| Occupancy               | \$4800.00 |
| Communications/Outreach | \$7,200   |
| Supplies and Materials  | \$3000.00 |
| Festivals and events    | \$6,000   |
| Development             | \$1500.00 |
| Fundraising             | \$3,000   |
| Other Services          | \$4,500   |
| Neighborhood Priorities | \$18,384  |
| TOTAL:                  | \$58,384  |

Notes:

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- Staff expenses should include payroll, FICA, and withholding, or contract staff.
  - Employee benefits should include any health insurance, retirement, or other benefits.
  - Professional services should include the cost of temporary contractors, bookkeepers, accountants, etc.
  - Occupancy should reflect costs related to rent, utilities, phone, websites and email expenses, and other similar expenses.
  - Communications/Outreach should include costs of publications, printing, postage, delivery, flyers, etc.
  - Supplies and materials should include office supplies as well as expenses for supplies related to ongoing programs such as block patrols, etc.
  - Festivals and events can include any costs related to community events and festivals. Food is not an eligible expense.
  - Development expenses could include costs related to training, education, recognition, or orientation for board, staff and volunteers.
  - Fundraising could include any costs related to fundraising for your organization (hiring of consultants, costs of materials, postage, events, etc).
  - Neighborhood Priorities: at this point you do not need to know what the priorities are. Just indicate what the organization would like to set aside at this time for future priorities.