

## Neighborhood Organization Information

### 1. NEIGHBORHOOD ORGANIZATION

#### **Northeast Park Neighborhood Association**

### 2. ORGANIZATIONAL INFORMATION

Neighborhood Organization Contact:	<b>Christie Rock Hantge, Neighborhood Coordinator and Kristin Peterson, Board Chair</b>
Organization Address:	<b>P.O. Box 18012</b>
Organization ZIP:	<b>55418</b>
Organization Email Address:	<b>info@northeastpark.org</b>
Organization Phone Number:	

### 3. DATE OF BOARD APPROVAL

Once your board has reviewed this draft annual report, please provide the date of the meeting at which the board approved submission of this report to NCR. Note: Meeting minutes may be requested by NCR.

**6/19/2017**

# 2016 CPP Annual Report

## Stakeholder Involvement - Basic Outreach & Engagement

### WHICH OF THE FOLLOWING OUTREACH ACTIVITIES DID YOUR ORGANIZATION USE IN 2016?

#### 4. MEETINGS (please check all that apply)

- Held regular committee meetings or discussion groups that are open to all stakeholders.
- Held at least one general membership or community meeting (in addition to the annual meeting) to gather input from residents and other stakeholders for a neighborhood specific initiative.
- Hosted at least one general membership or committee meeting in response to a City request for input - such as a development proposal, transit planning or public works project.
- Conducted one or more focus groups.

#### 5. DOOR-TO-DOOR (please check all that apply) Door-Knocking or Dropping Flyers Door-to-Door

- At least once with goal of reaching a portion of neighborhood.
- At least once with goal of reaching most or all of neighborhood.
- For more than one issue/outreach effort.
- On a routine basis.

#### 6. Door-Knocking/Flyering

- Was carried out primarily by staff
- Was carried out primarily by volunteers

## 7. Door-Knocking/Flyering

- Was carried out primarily to increase membership and participation
- Was carried out primarily to get input on specific city or neighborhood issue
- Was carried out primarily to inform stakeholders of a city or neighborhood issue

## 8. Approximately how many households did your organization reach through door-knocking in 2016?

## 9. EVENTS (please check all that apply)

- Staffed a booth or table at neighborhood event or other community event that included sign-up sheets, surveys or information about your organization.
- Organized one or more issue specific event (such as a safety forum, housing fair, Open Streets, Creative Citymaking, etc).
- Organized smaller events for specific outreach to target audiences (e.g., sidewalk tabling to reach renters, lemonade stands, tabling at Farmer's Market, etc.)

## 10. OTHER (please check all that apply)

- Conducted at least one community-wide survey (such as a random sample or all-household survey).
- Conducted another form of survey (e.g., intercept survey).
- Developed partnerships with cultural, religious, professional or business associations to expand outreach into under-represented populations.
- Distributed a quarterly or semi-annual newsletter to all households.
- Other activities (please describe here):

## 11. Please provide an estimate of volunteer hours provided to your organization in 2016

300

**12. How did your organization reach out to under-represented groups in your neighborhood? (Please check all that apply)**

- Worked on an issue of particular interest to an under-represented group within the neighborhood.
- Provided notices of annual and special meetings in multiple languages.
- Provided newsletter articles or web pages in multiple languages.
- Targeted outreach in apartment buildings or blocks to reach renters.
- Targeted tabling at other events or locations (such as farmers markets, cultural events, etc.).
- Held focus groups or open meeting formats for under-represented communities.
- Met with other agencies in the community that work closely with under-represented constituencies in the neighborhood.
- Included an Americans with Disabilities Act statement on meeting and event notices.
- Reviewed participation activities, and identified new leaders and volunteers for volunteer, committee and board participation.
- Held one-time/pop up events in areas of the neighborhood that don't often have neighborhood meetings
- Other activities (please describe here):

**13. What more would you like to tell NCR or the community about your Stakeholder Involvement? What are you doing that is new or particularly successful to involve residents and others?**

425 homes receive flyers on a monthly basis. The monthly flyer goes to all rental properties. NEPNA prepares a monthly flyer that promotes the monthly board meetings. NEPNA is doing a community-wide survey in 2017. NEPNA has prepared a community-wide survey that has been translated into Spanish. Translation services are also available for other languages.

## Neighborhood Priorities

### PLEASE DESCRIBE ANY NEW PRIORITIES YOU HAVE APPROVED.

NEPNA is in the process of identifying neighborhood priorities. The board has prepared a community-wide survey that will be mailed to every home in the neighborhood in May of 2017. They will use the information collected through the survey to develop the organization's Neighborhood Priorities Plan.

# 2016 CPP Annual Report

## 2016 Highlights

### PLEASE DESCRIBE ONE OR TWO MAJOR HIGHLIGHTS

- What was the issue or opportunity the neighborhood was facing?
- Who was impacted?
- What steps did you take to address the issue or opportunity?
- What was the outcome?

#### 15. MAJOR HIGHLIGHT #1

Northeast Park's Annual Meeting was a big success in 2016. It took place in November at Sociable Cider Werks. There were over 100 people at the event. Elections to the board of directors took place at this meeting. The board officers also updated the community on outreach and engagement plans for 2017. One engagement method is the distribution of a community survey that will seek input from residents regarding what they feel should be the neighborhood association's priorities.

#### 16. MAJOR HIGHLIGHT #2

The other major highlight in 2016 was the introduction of the new home improvement program. The program offers up to \$3000 matching funds (minimum \$1000) for a variety of home improvement projects. Recipients must match each grant dollar (i.e.: you spend \$2000, they give you \$2000, etc.), but there is no income limit to be eligible for this program. The program has been received well, in part, because the neighborhood association listened to the needs of the community.