

# 2016 CPP Annual Report



## Neighborhood Organization Information

### 1. NEIGHBORHOOD ORGANIZATION

#### Waite Park Community Council

### 2. ORGANIZATIONAL INFORMATION

Neighborhood Organization Contact:	<b>Danielle Mixer</b>
Organization Address:	<b>1810 34th Ave NE</b>
Organization ZIP:	<b>55418</b>
Organization Email Address:	<b>waiteparkcc@gmail.com</b>
Organization Phone Number:	<b>(612) 789-5104</b>

### 3. DATE OF BOARD APPROVAL

Once your board has reviewed this draft annual report, please provide the date of the meeting at which the board approved submission of this report to NCR. Note: Meeting minutes may be requested by NCR.

**3/30/2017**

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## Stakeholder Involvement - Basic Outreach & Engagement

### WHICH OF THE FOLLOWING OUTREACH ACTIVITIES DID YOUR ORGANIZATION USE IN 2016?

#### 4. MEETINGS (please check all that apply)

- Held regular committee meetings or discussion groups that are open to all stakeholders.
- Held at least one general membership or community meeting (in addition to the annual meeting) to gather input from residents and other stakeholders for a neighborhood specific initiative.
- Hosted at least one general membership or committee meeting in response to a City request for input - such as a development proposal, transit planning or public works project.
- Conducted one or more focus groups.

#### 5. DOOR-TO-DOOR (please check all that apply) Door-Knocking or Dropping Flyers Door-to-Door

- At least once with goal of reaching a portion of neighborhood.
- At least once with goal of reaching most or all of neighborhood.
- For more than one issue/outreach effort.
- On a routine basis.

#### 6. Door-Knocking/Flyering

- Was carried out primarily by staff
- Was carried out primarily by volunteers

## 7. Door-Knocking/Flyering

- Was carried out primarily to increase membership and participation
- Was carried out primarily to get input on specific city or neighborhood issue
- Was carried out primarily to inform stakeholders of a city or neighborhood issue

## 8. Approximately how many households did your organization reach through door-knocking in 2016?

50

## 9. EVENTS (please check all that apply)

- Staffed a booth or table at neighborhood event or other community event that included sign-up sheets, surveys or information about your organization.
- Organized one or more issue specific event (such as a safety forum, housing fair, Open Streets, Creative Citymaking, etc).
- Organized smaller events for specific outreach to target audiences (e.g., sidewalk tabling to reach renters, lemonade stands, tabling at Farmer's Market, etc.)

## 10. OTHER (please check all that apply)

- Conducted at least one community-wide survey (such as a random sample or all-household survey).
- Conducted another form of survey (e.g., intercept survey).
- Developed partnerships with cultural, religious, professional or business associations to expand outreach into under-represented populations.
- Distributed a quarterly or semi-annual newsletter to all households.
- Other activities (please describe here):

**11. Please provide an estimate of volunteer hours provided to your organization in 2016**

900+

**12. How did your organization reach out to under-represented groups in your neighborhood? (Please check all that apply)**

- Worked on an issue of particular interest to an under-represented group within the neighborhood.
- Provided notices of annual and special meetings in multiple languages.
- Provided newsletter articles or web pages in multiple languages.
- Targeted outreach in apartment buildings or blocks to reach renters.
- Targeted tabling at other events or locations (such as farmers markets, cultural events, etc.).
- Held focus groups or open meeting formats for under-represented communities.
- Met with other agencies in the community that work closely with under-represented constituencies in the neighborhood.
- Included an Americans with Disabilities Act statement on meeting and event notices.
- Reviewed participation activities, and identified new leaders and volunteers for volunteer, committee and board participation.
- Held one-time/pop up events in areas of the neighborhood that don't often have neighborhood meetings
- Other activities (please describe here):

**13. What more would you like to tell NCR or the community about your Stakeholder Involvement? What are you doing that is new or particularly successful to involve residents and others?**

New this year is direct conversation with renters regarding issues and working with both the renters and the district representatives to resolve issues. This has given us the opportunity to not only speak with renters about their issues but also personally invite them to join our board. In addition, we continue to host topic meetings throughout the year with a variety of topics – hoping to draw a variety of our neighborhood residents.

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## Neighborhood Priorities

PLEASE DESCRIBE ANY NEW PRIORITIES YOU HAVE APPROVED.

**No new priorities in 2016.**

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## 2016 Highlights

### PLEASE DESCRIBE ONE OR TWO MAJOR HIGHLIGHTS

- What was the issue or opportunity the neighborhood was facing?
- Who was impacted?
- What steps did you take to address the issue or opportunity?
- What was the outcome?

#### 15. MAJOR HIGHLIGHT #1

**Opportunity:** School Referendum

**Impacted:** Waite Park neighbors with children in schools

**Addressing Opportunity:** We held a topic meeting in the month of October inviting representatives from the school board as well as the principals of the neighborhood schools. All speakers were invited to discuss both the representatives as well as ask questions regarding school changes and the official referendum.

**Outcome:** Our residents were properly informed of the referendum before voting in November.

#### 16. MAJOR HIGHLIGHT #2

**Opportunity:** Topic Meeting – Emergency Preparedness and Rail Safety

**Impacted:** All Waite Park Residents

**Addressing Opportunity:** The Waite Park Community Council held a topic meeting regarding the uptick in train traffic as well as a review of the emergency plans in place.

**Outcome:** Neighbors were informed of emergency plans. Neighbors were able to express concern about the traffic and communication lines were opened.