
Page 2: Organization Information

Q1

Neighborhood Organization Information

Main Contact Name	Mariam Slayhi
Organization Name	Bottineau Neighborhood Association
Organization Address:	2205 California Street NE
City	Minneapolis
State	MN
Organization ZIP:	55418
Organization Email Address:	bna@bottineaneighborhood.org

Q2

WEBSITE AND SOCIAL MEDIA

Website	www.bottineaneighborhood.org
Facebook	facebook.com/BottineauNeighborhood
Other	instagram.com/bottineau_mpls/

Q3

When and where do you hold your monthly board meetings?

2nd Tuesday of the month, Zoom

Q4

Date of Board approval

After your board reviews this **02/13/2024** draft annual report, please provide the approval date or the anticipated approval date if not yet approved. Meeting minutes may be requested by NCR.

Page 3: Updated Documents

Q5

Upload your Certificate of Insurance for liability insurance

Proof%20of%20Coverage.pdf (20.2KB)

Q6

Upload your Certificate of Insurance for Directors and Officers Insurance

Proof%20of%20Coverage.pdf (20.2KB)

Q7

Upload an update board list

_BNA%20Board%20Contact%20Info%202023%20(2).pdf (32.6KB)

Q8

Upload your overall organizational budget

Bottineau%20Budget%202024.xlsx%20-%20BNA%202024.pdf (53.8KB)

Page 4: Staffing

Q9

Indicate the POSITION TITLE of each PAID EMPLOYEE OR CONTRACT STAFF (excluding professional services such as accounting, legal, etc.)

Position Title #1

Neighborhood Coordinator

Position Title #2

Outreach & Equity Manager

Q10

Please indicate below the AVERAGE HOURS PER WEEK of each paid staff (excluding separate professional services such as accounting, legal, etc.)

#1 Hours/Week **12.0**

#2 Hours/Week **12.0**

Q11

Respondent skipped this question

Please share the name of your accountant or bookkeeping service provider.

Q12

Respondent skipped this question

IF NEEDED, PROVIDE ADDITIONAL INFO BELOW: Note if any positions are seasonal, temporary, etc.

Page 5: Stakeholder Engagement - Outreach & Engagement

Q13

MEETINGS (Check all that apply)

Held regular committee meetings or discussion groups that are open to all stakeholders

,

Held at least one general membership or community meeting (in addition to the annual meeting) to gather input from residents and other stakeholders for a neighborhood specific initiative

,

Hosted at least one general membership or committee meeting in response to a City request for input - such as a development proposal, transit planning or public works projects

Q14

Respondent skipped this question

DOOR-TO-DOOR - with goal of face-to-face engagement (Check all that apply)

Q15

Respondent skipped this question

Approximately HOW MANY HOUSEHOLDS DID YOU REACH through door-knocking last year?

Q16

At least once reaching a portion of the neighborhood

FLYERING - Dropping literature at doors (Check all that apply)

Q17

Approximately HOW MANY HOUSEHOLDS DID YOU REACH through flyering last year?

62

Q18

EVENTS (Check all that apply)

Staffed a booth or table at neighborhood event or other community event that included sign-up sheets, surveys or information about your organization.

,

Organized smaller events for specific outreach to target audiences (e.g., sidewalk tabling to reach renters, lemonade stands, tabling at Farmer's Market, etc.)

Q19

COMMUNICATION (Fill in all that apply)

Print newsletter (share frequency and distribution size)

Monthly, 960

Email newsletter (share frequency and subscriber total)

Weekly, 505 subscribers

Primary social media [facebook, twitter, or other] (share posting frequency and subscriber count)

Facebook - 623 followers Instagram - 276 followers

Q20

OTHER (Check all that apply)

Conducted at least one community-wide survey (such as a random sample or all-household survey)

,

Developed partnerships with cultural, religious, professional or business associations to expand outreach into under-represented populations

Q21

Please provide an ESTIMATE OF VOLUNTEER HOURS PROVIDED to your organization last year. (see Volunteer Hour Tracking Guide for suggested ways to calculate this.)

300

Q22

HOW DID YOUR ORGANIZATION REACH OUT TO UNDERREPRESENTED GROUPS IN YOUR NEIGHBORHOOD? (Check all that apply)

- Worked on an issue of particular interest to an underrepresented group within the neighborhood
- ,
- Targeted tabling at other events or locations (such as farmers markets, cultural events, etc.)
- ,
- Included an Americans with Disabilities Act statement on meeting and event notices
- ,
- Reviewed participation activities, and identified new leaders and volunteers for volunteer, committee and board participation
- ,
- Met with other agencies in the community that work closely with underrepresented constituencies in the neighborhood

Q23

WHAT CITY SERVICES AND SUPPORTS DID YOUR ORGANIZATION USE? (Check all that apply)

Did your staff or board participate in any trainings with the City of Minneapolis (board trainings, learning labs, workshops, conference)

Page 6: Equitable Engagement and 2024 Timeline & Goals

Q24

Referencing the QUANTITATIVE GOALS section of your EQUITABLE ENGAGEMENT PLAN, share your progress on the goals, sharing both success and lessons learned.

In 2023, BNA made 115 NEW contacts with neighbors.

Q25

What more would you like to tell NCR or the community ABOUT YOUR STAKEHOLDER INVOLVEMENT? What are you doing that is NEW OR PARTICULARLY SUCCESSFUL TO REACH RESIDENTS and others?

Neighbors value mailed newsletters. The plant and pumpkin giveaways are a way to ensure a local crowd and offer a low pressure, organic way for people to connect with their neighbors and the neighborhood.

Q26

Share a timeline of proposed events and activities for 2024 (Format by quarter or month as you prefer. Example: "Jan-March: -Plan spring outreach event)

April - Neighborhood Clean Up, May - Plant Giveaway, July - Celebration in the park (with MPRB), August - National Night Out, September - Annual Meeting, October - Pumpkin giveaway

Q27

Share your 2024 Equitable Engagement Qualitative goals(Make your goals SMART: Specific, Measurable, Achievable, Relevant, and Time-Bound)

- Continue to recruit new, engaged board members from a diverse background.
- Continue to partner with MPRB and MWMO to execute a new park plan with neighborhood input.
- Find new board members to co-lead current events in order to develop new engagement plans.
- Continue to host family friendly events.

Page 7: Neighborhood Day 2024

Q28

Other Event

On May 11, 2024, we are hosting...

Q29

Date, time, and location of your Event(Ex. May 11 from 9am to 7pm at Community Rec Center, 1234 Broadway Ave, continuing through May 21)

Plant Giveaway, 9am-12pm @ Eastside Neighborhood Services

Q30

Webpage for your event (Board elections, annual meeting, or other event)

www.bottineaneighborhood.org

Q31

Date / Time

09/26/2024

Date of your Annual MeetingIf you aren't hosting your board elections on Neighborhood Election Day, please share the exact or approximate date of your upcoming annual meeting.

Q32

Respondent skipped this question

Upload an Event imageWe will use this on the citywide map of Neighborhood Day to promote your event information. (See the 2023 map example)

Page 8: Program Highlights

Q33

**Youth,
Environmental**

What category best describes the highlight you'd like to share?

Q34

Write 2-3 paragraphs describing a highlight from 2023 related to the topic above.

The Bottineau giveaway events are highly popular. In May 2023, BNA hosted a Plant Giveaway. Despite the indecisive weather and the many other events happening at the same time, we had over 90 attendees. On October 30, BNA gave out pumpkins sponsored by Sentryz markets. Over 50 people attended.

Prepare to attach a photo related to the highlight you shared in the story above.

Q35

Attach a photo related to the highlight you shared in the story above.

pumpkin%202023.jpeg (166.5KB)

Q36

Respondent skipped this question

What category best describes the second highlight you'd like to share? (Optional)

Q37

Respondent skipped this question

Write 2-3 paragraphs describing a second highlight from 2023 related to the topic above. (Optional)

Q38

Respondent skipped this question

Attach a photo related to the highlight you shared in the story above.
