
Page 2: Organization Information

Q1

Neighborhood Organization Information

Main Contact Name	Carmen Means
Organization Name	Central Area Neighborhood Development organization
Organization Address:	310 East 38th Stree Suite 309
City	Minneapolis
State	MN
Organization ZIP:	55409
Organization Email Address:	carmen@thecentralneighborhood.com
Organization Phone Number:	612-481-0787

Q2

WEBSITE AND SOCIAL MEDIA

Website	www.thecentralneighbrood.com
Facebook	The Central Neighborhood; Minneapolis MN
Other	CANDO

Q3

When and where do you hold your monthly board meetings?

2nd Wednesday

Q4

Date of Board approval

After your board reviews this **04/10/2024** draft annual report, please provide the approval date or the anticipated approval date if not yet approved. Meeting minutes may be requested by NCR.

Page 3: Updated Documents

Q5

Upload your Certificate of Insurance for liability insurance

Policy.pdf (1.4MB)

Q6

Upload your Certificate of Insurance for Directors and Officers Insurance

do-100_(05-17).pdf (65.6KB)

Q7

Upload an update board list

BOD%20list%202023.pdf (32.3KB)

Q8

Upload your overall organizational budget

CANDO%202023%20%20BUDGET%20(1)%20(1).pdf (127.6KB)

Page 4: Staffing

Q9

Indicate the POSITION TITLE of each PAID EMPLOYEE OR CONTRACT STAFF (excluding professional services such as accounting, legal, etc.)

Position Title #1	Executive Directors
Position Title #2	Community Organizer
Position Title #3	Program Director for Plant Grow-shares
Position Title #4	Seed Library Manger- plant Grow shares
Position Title #5	Financial Administrator

Q10

Please indicate below the AVERAGE HOURS PER WEEK of each paid staff (excluding separate professional services such as accounting, legal, etc.)

#1 Hours/Week	40.0
#2 Hours/Week	40.0
#3 Hours/Week	30.0
#4 Hours/Week	25.0
#5 Hours/Week	40.0

Q11

Please share the name of your accountant or bookkeeping service provider.

Michael Wilson

Q12

Respondent skipped this question

IF NEEDED, PROVIDE ADDITIONAL INFO
BELOW: Note if any positions are seasonal, temporary, etc.

Page 5: Stakeholder Engagement - Outreach & Engagement

Q13

MEETINGS (Check all that apply)

- Held at least one general membership or community meeting (in addition to the annual meeting) to gather input from residents and other stakeholders for a neighborhood specific initiative**
- ,
- Hosted at least one general membership or committee meeting in response to a City request for input - such as a development proposal, transit planning or public works projects**
- ,
- Conducted one or more focus groups**

Q14

DOOR-TO-DOOR - with goal of face-to-face engagement (Check all that apply)

Carried out primarily to gather input or inform on a specific city or neighborhood issue

Q15

Respondent skipped this question

Approximately HOW MANY HOUSEHOLDS DID YOU REACH through door-knocking last year?

Q16 Carried out primarily to gather input or inform on a specific city or neighborhood issue
FLYERING - Dropping literature at doors (Check all that apply)

Q17 Respondent skipped this question
Approximately HOW MANY HOUSEHOLDS DID YOU REACH through flyering last year?

Q18 Organized smaller events for specific outreach to target audiences (e.g., sidewalk tabling to reach renters, lemonade stands, tabling at Farmer's Market, etc.)
EVENTS (Check all that apply)

Q19
COMMUNICATION (Fill in all that apply)

Print newsletter (share frequency and distribution size)	monthly
Email newsletter (share frequency and subscriber total)	yes
Primary social media [facebook, twitter, or other] (share posting frequency and subscriber count)	yes

Q20 Developed partnerships with cultural, religious, professional or business associations to expand outreach into under-represented populations
OTHER (Check all that apply)

Q21
Please provide an ESTIMATE OF VOLUNTEER HOURS PROVIDED to your organization last year. (see Volunteer Hour Tracking Guide for suggested ways to calculate this.)

Q22

HOW DID YOUR ORGANIZATION REACH OUT TO UNDERREPRESENTED GROUPS IN YOUR NEIGHBORHOOD? (Check all that apply)

Worked on an issue of particular interest to an underrepresented group within the neighborhood

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Provided notices of annual and special meetings in multiple languages

,

Provided newsletter articles or web pages in multiple languages

,

Targeted outreach in apartment buildings or blocks to reach renters

,

Targeted tabling at other events or locations (such as farmers markets, cultural events, etc.)

,

Held focus groups or open meeting formats for underrepresented communities

,

Included an Americans with Disabilities Act statement on meeting and event notices

,

Reviewed participation activities, and identified new leaders and volunteers for volunteer, committee and board participation

,

Held one-time/pop up events in areas of the neighborhood that don't often have neighborhood meetings

,

Met with other agencies in the community that work closely with underrepresented constituencies in the neighborhood

Q23

WHAT CITY SERVICES AND SUPPORTS DID YOUR ORGANIZATION USE? (Check all that apply)

Did your staff or board members attend any monthly Citywide Neighborhood Meeting?

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Did your staff or board participate in any trainings with the City of Minneapolis (board trainings, learning labs, workshops, conference)

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Did your organization utilize the provided legal services from MissionGuardian.com?

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Did your organization have any specialized trainings or workshops conducted by City Staff?

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Did your organization have City staff attend any of your board or community meetings to present and engage residents?

Page 6: Equitable Engagement and 2024 Timeline & Goals

Q24

Respondent skipped this question

Referencing the QUANTITATIVE GOALS section of your EQUITABLE ENGAGEMENT PLAN, share your progress on the goals, sharing both success and lessons learned.

Q25

Respondent skipped this question

What more would you like to tell NCR or the community ABOUT YOUR STAKEHOLDER INVOLVEMENT?What are you doing that is NEW OR PARTICULARLY SUCCESSFUL TO REACH RESIDENTS and others?

Q26

Respondent skipped this question

Share a timeline of proposed events and activities for 2024(Format by quarter or month as you prefer. Example: "Jan-March: -Plan spring outreach event)

Q27

Respondent skipped this question

Share your 2024 Equitable Engagement Qualitative goals(Make your goals SMART: Specific, Measurable, Achievable, Relevant, and Time-Bound)

Page 7: Neighborhood Day 2024

Q28

On May 11, 2024, we are hosting...

**Board Elections,
Annual Meeting,
Other Event**

Q29

Date, time, and location of your Event(Ex. May 11 from 9am to 7pm at Community Rec Center, 1234 Broadway Ave, continuing through May 21)

Respondent skipped this question

Q30

Webpage for your event (Board elections, annual meeting, or other event)

Respondent skipped this question

Q31

Date of your Annual MeetingIf you aren't hosting your board elections on Neighborhood Election Day, please share the exact or approximate date of your upcoming annual meeting.

Respondent skipped this question

Q32

Upload an Event imageWe will use this on the citywide map of Neighborhood Day to promote your event information. (See the 2023 map example)

Respondent skipped this question

Page 8: Program Highlights

Q33

What category best describes the highlight you'd like to share?

**Housing,
Community Safety,
Youth,
Equitable Engagement,
Environmental**

Q34

Write 2-3 paragraphs describing a highlight from 2023 related to the topic above.

We were working to improve food quality in our neighborhoods as well as creating a safe space for the community.

Q35

Attach a photo related to the highlight you shared in the story above.

Screenshot%202024-03-01%20114936.png (31.3KB)

Q36

What category best describes the second highlight you'd like to share? (Optional)

Community Safety,
Youth,
Equitable Engagement,
Environmental

Q37

Write 2-3 paragraphs describing a second highlight from 2023 related to the topic above. (Optional)

Respondent skipped this question

Q38

Attach a photo related to the highlight you shared in the story above.

Respondent skipped this question
